

**LGA at BlackstoneBlackbear
18 Hole League By-Laws (2017)**

ARTICLE I. NAME

Section 1. The name of this organization shall be the LGA at BlackstoneBlackbear, which is an 18 Hole League, hereinafter known as "*The League*".

ARTICLE II. PURPOSE

- Section 1. To promote, educate and maintain the best interests of the game of golf.
- Section 2. To promote a spirit of understanding, friendship and mutual respect among its members and to encourage active participation in the game of golf.
- Section 3. To adopt, enforce, and interpret the USGA Rules of Golf in all League events.
- Section 4. To maintain a uniform system of handicapping as set forth in the USGA Handicap System and issue USGA Handicap Indexes to the members.
- Section 5. To provide an authoritative body to govern and conduct League competitions.

ARTICLE III. MEMBERSHIP

- Section 1. **Eligibility.** Any female person sixteen (16) years of age or over is eligible for active membership upon payment of annual dues. The League shall maintain an active roster of at least ten (10) members.
- Section 2. **Responsibility.** Members shall be familiar with the Rules of Golf, Local Rules, and conditions of competition. The USGA Handicap System requires that members play regularly with one another and personally return scores for posting in order to be eligible to receive a USGA Handicap Index. Therefore, members are required to play with fellow League members and to post scores for a minimum of ten (10) rounds on their home course in order to maintain their USGA Handicap Index from the League.

ARTICLE IV. DUES AND FINANCES

- Section 1. **Annual Dues.** The Board of Officers shall establish annual dues.
- Section 2. **Dues Payment Dates.** Dues shall be due and payable prior to playing in League events.
- Section 3. **Membership Year.** The membership year shall be March 1st through February 29th.
- Section 4. **CWGA Membership.** All League members are required to be members of the Colorado Women's Golf Association. Annual fee for CWGA will be billed to individual member accounts by ClubCorp. Payment of dues entitles the member to receive CWGA information and membership benefits and include GHIN handicap fees.
- Section 5. **Handicap Service.** In order to be eligible for prizes related to League play, individual members of the League shall utilize the handicap service provided through the CWGA to calculate their USGA Handicap Index.
- Section 6. **Use of Dues.** Membership dues shall be used to pay reasonable administration costs and prizes as determined in Standing Rules. The amount to be carried over to the following year in the League bank account for operating expenses should be no less than \$100.00, but no more than \$1,000.00.

Section 7. **Amateur Status.** The League, abiding by the USGA Rules of Amateur Status, will not pay in excess of \$750 or the equivalent to any League member (amateur golfer) in a match, competition, exhibition or series of competitions, with the exception of hole-in-one prize money.

ARTICLE V. OFFICERS

Section 1. **Officers:** The officers of the League shall be a President, a Vice President, a Secretary, a Treasurer, Website Administrator, a Handicap Chairman and a Hospitality Chairman.

Section 2. **Eligibility.** To be eligible to serve as an officer, a candidate must be a member of the League.

Section 3. **Term of Office.** The elected officers shall serve for a term of two years or until their successors are elected and assume office, with the exception of the Handicap Chairman. This office may be held for up to five years. If no successor is elected, the previous Officer may serve for another two year term.

Section 4. **Vacancy in Office.** In the case of a vacancy in the office of President, the Vice-President shall serve as President for the remainder of the term. A vacancy in any office other than President shall be filled by the Board.

Section 5. **Duties of Officers.** The elected officers shall perform the duties provided in this section and such other duties as are prescribed for the office in these by-laws, or by the President, or by the Standing Rules or by the Local Rules.

A. Duties of the President. The President shall:

1. Preside at all meetings of the League and Board of Officers
2. Appoint special committees as deemed necessary.
3. Appoint the chairman and members of all Standing and Special Committees.
4. Be an ex-officio member of all committees.
5. Perform such other duties as usually entrusted to a President, not otherwise provided herein;

B. Duties of the Past President. The Past President shall:

1. Serve as Parliamentarian and advisor to the Board in all matters pertaining to the By-laws, Standing Rules and Local Rules for one year after leaving office.

C. Duties of the Vice-President. The Vice-President shall:

1. Perform the duties of the president in her absence or at her request;
2. Responsible for the weekly golf program in accordance with the USGA guidelines;
3. Schedule daily play;
4. Responsible for pairings and scoring in conjunction with the pro shop.
5. Post winners & coordinate weekly payouts with the Treasurer.
6. Work with ClubCorp's Member Relations Director on New Memberships and the League roster.
7. Perform such other duties as may be assigned to her by the President.

D. Duties of the Secretary. The Secretary shall:

1. Record and prepare minutes of League and Board meetings;
2. Maintain current versions of documents pertaining to the League; and
3. Disseminate information to League members as may be determined by the Board.

E. Duties of the Treasurer. The Treasurer Shall:

1. Be custodian of all League funds;
2. Maintain records of all League income and expenses, budget items, including individual line items, such as Hole-in One funds;
3. Present a written statement of finances at all League meetings and, as directed at meetings of the Board of Officers;
4. Work with the Vice President to keep records of play day results and determine weekly winner payouts and Ringer payouts.

F. Duties of the Webpage Administrator. The Administrator shall:

1. Oversee all phases of the webpage.

- G. **Duties of the Handicap Chairman.** The Handicap Chairman shall:
 1. Oversee the issuance of handicaps in compliance with the USGA Handicap System manual;
 2. Ensure that League members are educated on applicable topics of the USGA Handicap System.
- H. **Duties of the Hospitality Chairman.** The Hospitality Chairman shall:
 1. Organize all breakfast, lunch and/or dinners the League may require, and
 2. Reserve space for special League events and closing meetings.

- Section 6. **Meetings.**
- A. Meetings of the Board of Officers shall be held at the call of the President or any three Board members with at least two days' notice to all members of the time, place and date.
 - B. Special meetings may be called by the President and two (2) members of the Board of Officers or by three (3) members of the Board of Officers with five (5) days' notice.
 - C. **Quorum.** The quorum of the Board of Officers shall be four (4) members.

- Section 7. **Terms and Vacancies.** The above Officers shall hold office for two (2) years or until successors are elected. The President shall fill all vacancies occurring during the term of office, subject to the approval of the remaining members of the Officers. No person shall hold the same elected office for more than one (1) consecutive term unless the office cannot be filled during elections.

ARTICLE VI. NOMINATIONS AND ELECTIONS

- Section 1. **Nominating Committee.** The Board of Officers shall elect a Nominating Committee composed of three (3) members prior to the end of year meeting. The members of the committee shall elect their chairman.

- Section 2. **Duties of Nominating Committee.** The Nominating Committee shall:
- A. At the end of the Officer's term, nominate candidates to replace her.
 - B. Submit a list of nominees to the Secretary at least 10 days prior to the end of year meeting.

- Section 3. **Nominations from the floor:** Nominations may be made from the floor provided the nominee meets the eligibility requirements and is present or has given prior written consent.

- Section 4. **Elections.**
- A. At the End of Year meeting, election of Board members shall be by ballot except when there is only one (1) nominee, the vote may be by voice.
 - B. Write-in votes shall be permitted provided the candidate meets the eligibility requirements and is present or has given prior written consent.
 - C. A majority vote shall be required for election.

ARTICLE VII. MEETINGS

- Section 1. **League Meetings.** League meetings shall be held a minimum of two (2) times per year. The time and place shall be set by the Board of Officers.
- Section 2. **Special Meetings.** The Board of Officers or 10 percent of the members of the League may call special meetings with 10 days notice to the membership.
- Section 3. **Voting Body.** Any member in good standing shall be entitled to one vote at League meetings or by proxy. The proxy vote must be turned in to the Secretary by email prior to the League meeting.
- Section 4. **Quorum.** The Quorum for League meetings shall be 51 percent of the paid members.

ARTICLE VIII. DISCIPLINARY PROCEDURE

Section 1. By unanimous vote of the officers, any member may be disciplined or dismissed from the League due to the violation of League rules, non-compliance with the USGA Handicap System, the Rules of Golf, the Rules of Amateur Status, or any golf-related conduct which results in adverse reflection on the League following a hearing by the Board of Officers.

ARTICLE IX. PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of the League in all cases to which they are applicable and in which it is not inconsistent with these by-laws and any special rules of order that the League may adopt.

ARTICLE X. AMENDMENT

Section 1. The by-laws may be amended or revised at any meeting of the League by a two-thirds (2/3) vote of all votes cast, provided notice of the proposed amendments has been given to members at least Fourteen (14) days prior to the meeting.

ARTICLE XI. DISSOLUTION

Section 1. In the event of dissolution, all assets shall be assigned in accordance with Section 501(c) (3) of the Internal Revenue Code. None of the funds shall inure to the benefit of individual members.

Adopted: February, 2012

Amended: February, 2015

Amended: April, 2017 (Kris Ciccolo, Secretary)